

Dr Stephen Davies **Psychiatric Medico-Legal Reports**

- **Reports on all matters pertaining to adult and liaison psychiatry**
- **Special interests: Psychiatric aspects of physical disease and trauma, including Post Traumatic Stress Disorder**
- **Appointments usually available in 4-6 weeks**
- **Geographical Area – South Wales and South West Wales (appointments in Swansea or Cardiff).**

Core Curriculum Vita

Name	Stephen Paul Davies
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GMC Registration	3543171 (Full, 1992)
Medical Protection Society	185683

Professional Qualifications:

- MB BCH (University of Wales College of Medicine, 1991)
- Diploma in Geriatric Medicine (Royal College of Physicians, London)
- MSc in Clinical Psychiatry (Wales, 1998)
- MRCPsych (1997)
- CCST in General Adult Psychiatry (with Endorsements in Rehabilitation and Liaison Psychiatry) awarded September 2000.

Areas of Expertise

- Any aspect of Adult Psychiatry
- Psychiatric aspects of Physical illness and Trauma, including road traffic accidents
- Medically Unexplained Symptoms
- Psychiatric issues relating to Employment

Current Employment

Consultant in Liaison Psychiatry, Swansea NHS Trust (July 2001 - present).

Duties include:

- work on a Burns and Plastic Surgery Unit (where patients with a variety of Psychiatric and Psychological problems relating to physical injuries and appearance, including Post Traumatic Stress Disorder, Body Dysmorphic Disorder and self-harm, are seen)
- supervision of a deliberate self harm service
- inpatient and outpatient Liaison Psychiatry work. (including clinics where patients with Depression, Post Traumatic Stress Disorder and medically unexplained symptoms are assessed and treated).

Other current and recent responsibilities

- I teach Liaison Psychiatry to undergraduates at Swansea Clinical School.
- Trust Major Incident Planning Committee
- Past Senior Organiser of the MRCPsych Examinations in Swansea
- Welsh Regional Representative in Liaison Psychiatry for the Royal College of Psychiatrists, and Chair of the Liaison Psychiatry Faculty of the Welsh Division of the Royal College of Psychiatrists

Medico-legal work

- I undertake 80-100 medico-legal reports per year. Areas covered include Personal Injury, Medical Negligence, Disability Discrimination Act Issues, and other aspects of Adult and Liaison Psychiatry.
- 8 year's experience in medico-legal work
- Courses attended - Advanced Medico-Legal Report Writing, Preparing for Court Appearances, Medical Negligence.
- Consultations held regularly in Swansea and Cardiff. Other locations by arrangement.

Insurance work

Reports relating to fitness for work, particularly relating to Depression and Psychiatric aspects of Medically Unexplained Symptoms.

Usual Conditions of Business

NB: If you wish to negotiate or vary these conditions, please do so prior to issuing instructions

1. I only accept instructions involving face to face assessment. The client will normally be seen at Consulting rooms in **Swansea or Cardiff**. Home visits are not undertaken.
2. Work is **NOT** accepted on a no-win, no-fee basis.
3. I will send an appointment **directly to the client** with a copy to the instructor. I expect the instructor to supply the client's current address/location plus telephone number, and to inform me if they will be absent for any period, and also of any mobility or communication problems (including if English is not their first language). Confirmation of attendance at appointment will only be provided if a reply paid card and / or envelope has been provided. The instructor will be provided with notification within 2 working days if a client fails to attend.
4. I will normally offer an appointment which is **within 4 weeks** of receipt of instructions. I will inform the instructor if no appointment can be scheduled within **6 weeks** of receiving instructions. Reports are normally submitted within **3 weeks or less** of appointment. This assumes that all supporting material is available at the time of appointment (see below) and that the patient accepts and attends the first appointment offered. Any anticipated delays will be notified to instructors as soon as possible.
5. The following instruction / documentation is required, and will not normally be returned:
 - A clear background to the case, and a definition of what type of expertise is required.
 - Questions the instructor wants answered, including any particular points of dispute.
 - Notification of whether the Expert is being instructed by one of the parties or as a Single Joint Expert (Civil Procedure Rule 35.7)
 - Whether the expert will be expected to make independent investigations additional to any material and documentation supplied.
 - Copies of reports by other experts.
 - **Good quality copies** (not originals) of medical notes, including general practice notes, and where relevant, Hospital (including Psychiatric, Accident and Emergency and Outpatient Records). With General practice notes especially, complete records are required. Notes on disc are accepted but must be good quality scans. Notes will

be destroyed 6 months after the appointment unless other arrangements are made for their storage or return.

- Actual records or summaries of treatment received relating to the claim eg Psychological treatment if arranged by solicitor.
6. Addendum Reports – usually supplied within 3 weeks of receiving enquiry unless the patient needs to be seen again.
 7. Joint Statements - I aim to offer the other Expert a meeting within 2 weeks, and submit a jointly signed memo within a further week. However, it can be difficult to schedule availability of both parties, and solicitors are advised to allow 4 weeks, longer in complex cases.
 8. Court Appearances – while trying to retain flexibility to assist the Courts, at least 6 weeks notice is normally required for Court appearances. Not more than 2 working days can normally be block booked. Exceptionally, these arrangements may be negotiable.
 9. The instructor will pay the expert within 3 Calendar months of submission of the invoice (regardless of whether s/he has been paid) **or** will be liable to pay interest on deferred payments (see below). Payment is accepted by cheque (payable to “Stephen Davies”) or BACS where arrangements have been made for this.
 10. Telephone calls and letters in response to instructors’ enquiries (other than for initial instruction) will be charged at the usual hourly rate. No charge is made for emails in response to instructors’ emails, if brief in nature. No charge is made if the instructor wishes to leave a telephone message which does not require a response. Fixed fees do not include payment for response to telephone enquiries, other than regarding initial instruction, but do cover reasonable brief responses to emails. Solicitors wishing to speak to me to discuss an initial instruction may do so free of charge - a telephone appointment will be promptly arranged.

For the purposes of this document, the term “instructor” means the solicitor providing instructions, except where instructions are issued via an agency. In the case of an agency, the “instructor” for the *Report only* will be the agency – it will be the solicitor for any other work undertaken.

The issuing of instructions by the instructor followed by the issuing of an appointment by the expert denotes an understanding and acceptance by both parties of a contractual agreement encompassing the above, and the fee structure shown below EXCEPT where explicit alterations have been agreed in writing prior to instruction.

Reports relating to fitness for work, ill-health retirement, insurance.

Instructions are accepted from insurers, solicitors, employers and trades unions. Instructions are not accepted directly from the client / patient. We will normally offer an appointment which is within 4 weeks of receipt of instructions. We will inform the instructor if no appointment can be scheduled within 6 weeks of receiving instructions. Reports are normally submitted within 3 weeks or less of appointment. This assumes that all supporting material is available at the time of appointment and that the patient accepts and attends the first appointment offered. Any anticipated delays will be notified to instructors as soon as possible. Payment is due within 28 days. Fee structure as per below.

Fee Structure

Applicable from 2.1.09

NB: If you wish to negotiate these fees please do so prior to issuing instructions. Fixed fees available on request.

A: MEDICO-LEGAL & INSURANCE REPORTS, SUPPLEMENTARY REPORTS, CASE CONFERENCES, MEETINGS OF EXPERTS, etc

Hourly rate: £150.00 per hour

Charges will be made per ¼ hour unit. This includes expenses for room hire, secretarial fees, postage etc, and will be invoiced separately if required. Telephone calls (except regarding initial instruction) will be charged on the same basis.

FIXED FEE REPORTS:

Alternatively, fixed fee reports are available on request but require site of relevant documentation and advance agreement. Typical Fixed Fee rate for a report is £600.00. Telephone calls (except regarding initial instruction) will incur an additional charge. There is no charge for leaving a telephone message which does not require a response. Responses to emails are included in the fixed fee, as long as they are brief.

Express 2 week turnaround service (instructions to submission of report) at 50% surcharge with payment due within 28 days, undertaken by arrangement subject to availability.

Non-attendance/cancellation

within less than 2 whole working days of appointment: £150.00

Travel (not applicable if seen in Swansea or Cardiff): £50.00 / hour
Plus expenses (50p per mile OR rail ticket).

B: COURT WORK:

Availability / appearance

- per full day booked:	£1200.00
- per half day booked	£650.00

Payable whether called to give evidence or not. Subject to scale of cancellation charges below, and above travel +/- accommodation expenses if outside Swansea / Cardiff area.

Scale of Cancellation Charges for Court Appearance Work:

Less than 1 full working day (09.00 - 17.00) before 1st date reserved:	Full rate
Between 1 and 3 full working days before 1st date reserved:	$\frac{3}{4}$ rate
Between 3 full working days and 14 full days before 1st date reserved:	Half rate

Payment:

All payment is due within 3 Calendar months of invoice (except for 2 week turnaround work).

VAT is not currently being charged on my Medico-legal work. However, should this situation change, I reserve the right to levy this on any outstanding invoices if required to do so.

The instructor is liable for monthly interest for payment not received within 3 calendar months of invoice, at a rate pursuant to that in force at the time under the Late Payment of Commercial Debts (Interest) Act 1998. This will also apply to any deferred payment arrangements.

Payment contingent on outcome or subject assessment or taxation by Courts CANNOT be accepted.

We reserve the right to charge reasonable administration fees for additional work, and to require payment on account in advance in instances of previous late payment or non-attendance by the client.